



Midwest Companies
275 Sola Drive, Gilberts, IL 60136
P: 847-426-6354/F: 847-426-0146
www.mwcompanies.com

EMPLOYMENT APPLICATION

APPLICANT INFORMATION

Full Name: Last First MI Date: / /

Address: Street Address Apartment/Unit #
City State ZIP Code

Home Phone: () Cell Phone: ()

Email : Date Available: / / Desired Salary: \$

Position Applied For:

Are you authorized to work in the U.S.? YES NO
Have you ever worked for this company? YES NO If yes, when?

EDUCATION

High School: Address:

Did you graduate? YES NO Degree:

College: Address:

Did you graduate? YES NO Degree(s):

Other: Address:

Did you graduate? YES NO Degree(s):

OTHER

List courses or training other than shown elsewhere in the application:

List any certifications or awards relevant to the position you are applying for:

List special equipment or technical materials you can work with:

List other experiences that may help in your work for this company:

PREVIOUS EMPLOYMENT

Please list previous 3 employers. All gaps in time must be shown.

Company Name: _____ Phone: (_____) _____

Address: _____ City: _____ State: _____ Zip: _____

Supervisor Name: _____ Supervisor Email: _____

Job Title: _____ Responsibilities: _____

Status (*circle one*): Full Time Part Time Seasonal Starting Salary: \$ _____ Ending Salary: \$ _____

From (mm/yy): _____ / _____ To (mm/yy): _____ / _____ Reason For Leaving: _____

May we contact your previous employer for a reference? YES NO

Company Name: _____ Phone: (_____) _____

Address: _____ City: _____ State: _____ Zip: _____

Supervisor Name: _____ Supervisor Email: _____

Job Title: _____ Responsibilities: _____

Status (*circle one*): Full Time Part Time Seasonal Starting Salary: \$ _____ Ending Salary: \$ _____

From (mm/yy): _____ / _____ To (mm/yy): _____ / _____ Reason For Leaving: _____

May we contact your previous employer for a reference? YES NO

Company Name: _____ Phone: (_____) _____

Address: _____ City: _____ State: _____ Zip: _____

Supervisor Name: _____ Supervisor Email: _____

Job Title: _____ Responsibilities: _____

Status (*circle one*): Full Time Part Time Seasonal Starting Salary: \$ _____ Ending Salary: \$ _____

From (mm/yy): _____ / _____ To (mm/yy): _____ / _____ Reason For Leaving: _____

May we contact your previous employer for a reference? YES NO

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NOTICE TO ALL APPLICANTS AND EMPLOYEES

Please be advised that all applicants, after a formal interview and regardless of the position being applied for, will be subject to a background screening including verification of past employment, criminal record, and a motor vehicle report, if applicable. These reports will be compared to the information provided on the employment application for accuracy and truthfulness. Failure to provide truthful information may result in the removal of the employee's name from the eligibility list.

The illegal use of drugs and the abuse of alcohol are problems that invade the workplace, endangering the health and safety of the abusers and those who work around them. Midwest Companies is committed to creating and maintaining a workplace free of substance abuse. Our policy formally and clearly states the illegal use of drugs or abuse of alcohol or prescription drugs will not be tolerated. As a means of maintaining our policy, we have implemented, as of November 2013, pre-employment drug testing for all newly hired employees, as outlined in our Safety Manual (Section 2.3 - Drug and Alcohol Policy), and random drug testing for all active employees covered by DOT regulations, as outlined in our DOT Drug and Alcohol Policy. An employee whose conduct violates this substance abuse policy will be subject to discipline *up to and including termination*.

After a written offer of employment has been made, and prior to the commencement of all employment duties, all job applicants will be required to undergo a pre-employment drug screening administered by an outside lab, and paid for by Midwest Companies. Any applicant whose test results are positive for drugs or alcohol, unless the result was due to a prescription or over-the-counter medication at a therapeutic level which would not affect job performance, will result in a withdrawal of the employment offer and removal of the employee's name from the eligibility list.

While employed by Midwest Companies, drivers, whose job duties require them to possess a valid Commercial Driver's License (CDL) and are subject to the DOT testing regulations, will be placed in a separate random testing pool containing only DOT-covered employees for purposes of DOT compliance. With regard to those employees covered by DOT regulations, federal regulations shall be considered as preempting any inconsistent state or local laws or regulations.

Please note that any employment with Midwest Integrated Companies is "at will." This means that you are free to end your employment with the company at any time and for any reason. It also means that the company can end your employment at any time and for any reason that is not illegal under state or federal law.

I have read and understand this notice. This certifies that this application was completed by me, and that all entries on it and information in it are true and complete to the best of my knowledge. I understand that false or misleading information in my application or interview may result in the removal of my name from the eligibility list. In the event of employment, I understand false or misleading information given in my application or in interview(s) may result in discharge. I understand that any offer of employment made by Midwest Companies is conditional upon a negative drug test. I agree to and hereby authorize the release of the results of the drug screen to Midwest Companies.

Signature

Date